



Iftin Charter School

Iftin Charter School

5465 El Cajon Blvd. San Diego CA 92115 (619)265-2411

GOVERNING BOARD MINUTES

Meeting of September 25, 2013 at 5:30PM

This meeting will be held in the Iftin Auditorium/Multi-purpose Room

CALL TO ORDER

Roll Call

Hassan Hassan, President; Present
Isadin Hussein, Secretary; Absent
Ibrahim Hassan, Treasurer; Present
Joe Udall, Member; Present
Mukhtar Hersi, Member; Present

REGULAR SESSION

- A. Welcome Guests/Call to Order; President Hassan called the meeting to order at 5:35PM
- B. Delano Jones: Review of the projected Cash Flow of the High School & the Unaudited Actuals of the schools: Mr. Jones gave a detailed review of the Unaudited Actuals of both schools going through each category under revenue and expenses. The K-8 had decrease in fund balance at the end of the year totaling almost \$25,000, primarily due to unexpected legal fees associated with negotiating a contract with the teacher's Union. The High school had a net increase in its fund balance of over \$147,000. **Attachments 2a and 2b.**
- C. Principals' report / report on enrollment:
 - a. **Ali Hori, K-8;** Enrollment is at 468 students; all classrooms are full; teachers are doing well; The Peterson foundation donated \$10,000 to provide emergency air-conditioning for our hottest classrooms during the heat wave; our goal is to get permanent air conditioning for the school; We contracted with Instructional Support Services for CELDT testing, Single Site Plan updating and Teacher Evaluation services. We are reaching out to all communities in the City Heights area with Outreach Coordinators visiting schools, mosques, shopping centers and advertising through KPBS; and, Chinese, Latino and Vietnamese newspapers. 2 new teachers were added. Students will be tested academically every 45 days.
 - b. **Robert Charlton, HS;** Enrollment is at 83 students with 3 more expected later in the week. The budget has been trimmed to reflect the current number of students. The schedule has been updated to include additional instruction time for students; students are being monitored and home calls being made as



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needed. Teachers have worked on Curriculum maps; AVID Program; Benchmark Exams; School Vision; Discipline Structure; Common Core training with UCSD; Counselor has scheduled all students with 4 year plans. PSAT has been scheduled for Oct. 19th, 2013. Sports clubs and locker rooms have been set up; \$150K ASES grant for after-school programs has been received; Prop Z funds are being used to purchase computers and other need classroom equipment; WASC consultant is currently on hold to revise WASC report. Jan 9th visit has been requested.

- D. Setting of the Board Calendar for 2013-14; By unanimous decision of the board, the regular meeting of the board will be held on the last Wednesday of each month.
- E. Discussion to amend the contract of Ali Hori to reflect agreement to compensate employee for Education Program related expenses: The intent of the board is to amend the contract to reflect the previously agreed upon benefit.
- F. Discussion on the diversification of the board and board member terms. What are our goals and how can we utilize two new opinions? The board discussed what diversification will look like and the possibility of adding two new members to the board. It was agreed to work on this item as soon as possible; to get parent input; to use the board recruitment form that we already have, and; to look at some of the applications turned in previously as well.
- G. Board member responsibilities-point person /committee chairs. It was discussed that it would be more efficient to have various roles assigned to each board member so that the President is not overloaded with all the board responsibilities. It unanimously agreed that each board member will email Nancy with a list of the responsibilities he would be willing to take on.
- H. Discussion regarding appointing a full-time Principal for the high school. The board members agreed that Rob Charlton as interim Principal is adjusting well to his new role and there is no plan to make a change at this time.
- I. Discussion of Prop Z and facility expansion of the K-8 and the appointment of a focus group or committee to study the issue.

PUBLIC HEARING

This is the appropriate point in the meeting for any members of the audience to speak on matters of special interest or concern not on the present agenda. If they wish to address the Board, they are requested, prior to the meeting, to submit to the Secretary of the Board their names and the subject on which they wish to speak. Time is limited to three minutes for each individual. Individuals wishing to comment on items on the present agenda may do so during this portion of the meeting. Complaints about specific personnel are not appropriate for public session. Please submit any complaints to the Board Secretary in writing.

CONSENT AGENDA ITEMS:



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1. Approval of the minutes of: Apr. 17, 2013 (with changes noted); Jun. 14, 2013 (With changes noted); Jul. 12, 2013; Aug. 2, 2013; Aug. 19, 2013, Aug. 23, 2013 & Aug. 30, 2013. **Attachments 1a-1g**
2. Approval of the Unaudited Actuals of the Iftin k-8 and Iftin University Prep schools. **Attachments 2a-2B**
3. Approval of the new insurance contracts: Property and Liability & Umbrella Coverage, Directors and Officers & Employment Practices, and Workers Comp for Iftin K-8 and University Prep. **Attachment 3a-3c**
4. Approval of the Contract with Instructional Support Services, CELDT Administration, Teacher Evaluation, SPSA (Single Site Plan.) **Attachments 4a-4c**
5. Acceptance of a gift in the amount of \$10,000 from the Peterson Charitable Foundation for the purpose of providing temporary Air Conditioning in rooms affected by the hot weather. **Attachment 5**

Motion by Udall; Second by Hirsi; Ayes, 4; Nays 0

ACTION ITEMS:

1. Approval to amend the contract of Ali Hori to reflect compensation for Educational Program Expenses. Intent to approve was indicated however, the item was Tabled to consult the lawyer for the wording.
2. Approval of the focus group for Facilities Expansion of the k-8. Group will include Ali Hori, Maslah Yussuf, Nancy O'Barr, Ibrahim Hassam and Ali will appoint one teacher and one parent.

Motion, Udall; Second, Ibrahim Hassan; Ayes 4; Nays 0

3. Approval to place orders utilizing apx. \$117,000 of discretionary funds available to Iftin through Prop Z under SDUSD control.
Motion, Udall; Second, Ibrahim Hassan; Ayes 4; Nays 0
4. Approval to pursue the application for Prop Z planning funds.
Motion, Udall; Second, Ibrahim Hassan; Ayes 4; Nays 0
5. Approval to add the position of ~~“Dean of Students”~~ “Discipline Coordinator” with a salary cap of less than \$40,000.
Motion, Udall; Second, Ibrahim Hassan; Ayes 4; Nays 0

ADVANCE PLANNING



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The next regularly scheduled Governing Board Meeting is to be held on Wed. October 30, 2013 at 5:30pm in the Iftin K8 Auditorium at 5465 El Cajon, Blvd San Diego.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of Iftin Charter School at (619)265-2411. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104)